



# Connecticut Multicultural Health Partnership

## **Purpose**

To develop and implement a state plan to identify and address health disparities and multicultural health issues through the effective and systematic collaboration of a diverse, multidisciplinary group (the Partnership). A major focus of the plan will be the implementation of the National Standards for Culturally and Linguistically Appropriate Services in Health Care (CLAS Standards) in Connecticut.

## **Partnership Structure**

**The Executive Committee** is the governing body of the Partnership and is responsible for overall development, implementation, administration, and evaluation of the Connecticut Multicultural Health Partnership Strategic Plan. It consists of elected Officers and Committee Chairs who manage the work of the Partnership in pursuit of its mission.

### **The Officers:**

The Chair shall preside at all meetings and shall appoint chairs and members for ad hoc committees.

The Past Chair shall provide continuity to the Executive Committee by providing guidance and support to the Chair.

The Vice Chair of Planning is responsible for the coordination and oversight of the committees and the implementation of the strategic plan.

The Vice Chair of Communication is responsible for the coordination and oversight of communication and technology in pursuit of the Partnership's mission and goals.

The Vice Chair of Development is responsible to recruit sponsorships, monitor grant opportunities and otherwise assist the Leadership with securing additional funding to pursue its mission and goals.

The Secretary shall keep an accurate record of the proceedings of all meetings of the Executive Committee and the annual meetings.



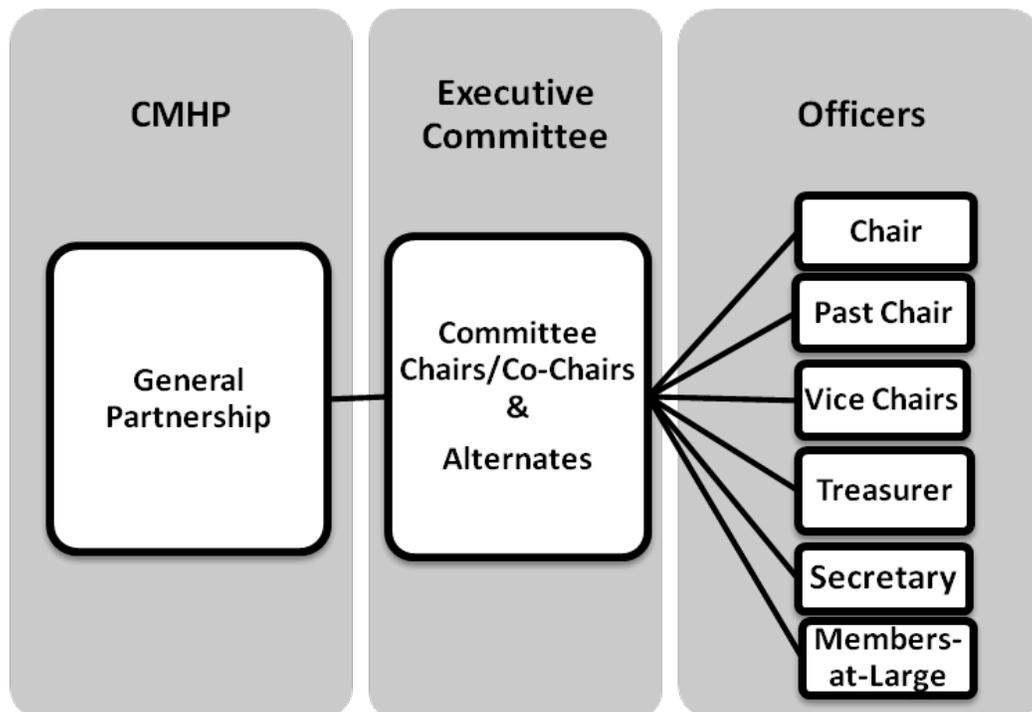
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The Treasurer shall keep an accurate record of committee budget requests and expenditures, assist with developing budgets for funding requests and provide the executive committees with financial status reports.

The Members-at-Large are responsible for recruiting and maintaining the engagement of members, and shall represent the interests of the full Partnership and be the voice to raise issues with the executive committee.

**The Committee Chairs** are responsible to develop an annual action plan consistent with the Partnership's strategic plan and budgets based on Committee member input and Executive Committee approval. Each Standing Committee has up to two Chairs on the Executive Committee.

**The General Members** consist of all people who agree to the vision and mission and want to support the work of the Connecticut Multicultural Health Partnership. We respect the variability in members' availability regarding involvement, and welcome everyone in whatever capacity they can engage.





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## Roles and Responsibilities

### **Executive Committee (Officers and Committee Chairs)**

- ◆ Provide leadership and direction for the Partnership
- ◆ Lead the process to develop and implement the Connecticut Multicultural Health Plan to address health equity by promoting and implementing CLAS Standards in Connecticut
- ◆ Promote collaborations for addressing multicultural health issues among members to maximize utilization of resources, promote coordination, and reduce duplication of effort
- ◆ Develop a Partnership annual action plan and budget based on committees input
- ◆ Develop infrastructure and maintain support for the Partnership
- ◆ Develop By-Laws and Code of Ethics
- ◆ Facilitate the acquisition of funds from governmental, philanthropic, business and industry, and other sources.
- ◆ Allocate available funds to Partnership efforts to implement the Plan
- ◆ Provide guidance and support to the Committees
- ◆ Assure Committee actions are consistent with the Plan
- ◆ Provide a forum for members to deliberate on health equity issues
- ◆ Assist with internal and external communications on behalf of the Partnership
- ◆ Ensure that participation in the Partnership is beneficial to members and their respective organizations



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## **Partnership Committee Members**

- ◆ Provide leadership and expertise in its particular area
- ◆ Develop strategic, operational and program plans for the Partnership
- ◆ Actively recruit new and diverse membership
- ◆ Communicate regularly with committee members
- ◆ Make recommendations to the Executive Committee
- ◆ Periodically report progress to the Executive Committee

## **Full Membership**

- ◆ Actively engage in and commit to the development and implementation of the state plan to address Multicultural Health issues with a focus on CLAS standards
- ◆ Contribute to the Partnership's networking and information sharing
- ◆ Communicate Partnership messages to their own communities, organizations and coalitions
- ◆ Participate in evaluation of progress of workplans and the effectiveness of the Partnership
- ◆ Read messages/materials provided to Partnership members and respond, as appropriate



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## Committee Goals

### **Awareness & Outreach**

Enhance the public's knowledge of health disparities, social determinants of health, and other multicultural health issues through education and community outreach.

### **Communication & Media**

Promote the CT Multicultural Health Partnership using an integrated multimedia strategy to reach diverse and general market populations.

### **Consumer Initiatives**

Enhance access to health care and health education for all residents especially those representing race and ethnic groups where health disparities disproportionately exist.

Enhance public awareness of health promotion practices and disease-related risk factors through faith-based initiatives.

### **Data Surveillance and Evaluation**

Provide access to relevant data and surveillance reports. Evaluate processes and outcomes of the CMHP Strategic Plan to develop and implement CLAS Standards.

### **Language Services**

Ensure that language is not a barrier to the receipt of appropriate health care and health education through the promotion of language proficiency in the written and spoken communications of health professionals and organizations.

### **Professional Development**

Enhance the cross-cultural skills of public health and health care professionals

Expand the opportunities for diverse, under-represented individuals to advance in healthcare careers among workforce investment boards, educational institutions, business and industry, state agencies and community-based organizations.

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For more information on the Connecticut Multicultural Health Partnership, please contact Angela Jimenez at the Connecticut Department of Public Health, Office of Multicultural Health at 860-509-7140 or [angela.jimenez@ct.gov](mailto:angela.jimenez@ct.gov) or [membership@ctmhp.org](mailto:membership@ctmhp.org).